



## Word of Life, St. Louis

### Classroom Teacher

**Position Summary :** The role of the classroom teacher is to instruct the students in a Christ-centered educational environment developing the God-given abilities and gifts of the students.

#### Qualifications:

- A college graduate with a bachelor's degree in education.
- A graduate from one of the LCMS teacher training institutions is preferred.
- Carry a valid Missouri teaching license or working towards such certification.
- Reflect and commit to the school's purpose, philosophy and ministry.

#### Responsibilities:

- Adheres to the policies, school mission statement and Code of Conduct for Word of Life Lutheran School employees.
- All full-time teachers, whether called or contracted, will be assigned to one of the Word of Life Association congregations.
- Maintains all records as required by Missouri state law including attendance, academic achievement, and other student permanent file data.
- Promotes an active system of parent-teacher communication. This includes written and oral reports and through parent-teacher conferences.
- Performs school-related duties that are assigned by the principal/administrator.
- Schedules his/her time at school to ensure there is adequate time allotted for class preparations, supervision, interaction with parents, interactions with students, and interactions with other staff.
- Represents and promotes the school in the association congregational activities as well as community related events.
- Attends Missouri District Conferences, local in-service training, workshops, and staff meetings.
- Adheres to the policies for Word of Life employees.
- Cooperates with the Word of Life School Board in promoting the objectives, goals, and policies of Word of Life Lutheran School.
- Works with the pastors and principal/administrator to maintain the integral role of the school in the mission and ministry of the Association churches.
- Works as a team member with all other personnel of the school.
- Opens and closes each day in worship/prayer.

- Prepares daily lesson plans.
- Plans and implements a curriculum that is age-appropriate, Christ-centered, faith-integrated and meets the stated purpose of our program.
- Utilizes a variety of instructional methods.
- Integrates technology in instruction.
- Monitors student learning through various evaluation and assessment methods.
- Plans and coordinates field trips.
- Uses effective techniques for motivating student interest in instructional activities.
- Supervises students.
- Establishes and maintains a plan for Christian discipline and classroom management as well as commending and reinforcing good conduct and achievement in students.
- Maintains a neat, clean and enjoyable learning environment.
- Clearly and effectively communicates with students, parents, and staff members.
- Enforces school regulations.
- Be sensitive to the needs and privacy of students, families and other teachers.
- See Teacher Handbook for more detail.

**Accountability**

The teacher is accountable to the principal who is responsible for the supervision and evaluation of all staff.