



## Peace Lutheran Early Childhood Program, St. Louis Preschool Teacher

### Preschool Teacher Job Summary

Prepare children for school by introducing concepts they will explore further in kindergarten and elementary school. Plan and carry out a curriculum that targets different areas of child development, including language, motor, and social skills.

Provide a safe and developmentally appropriate preschool program for young children. Nurture children by providing Christian instruction, projects, and activities.

### Responsibilities

- Teach a two-year program for children in preschool which includes but is not limited to learning skills such as the alphabet, pre-writing and letter formation, colors, shapes, numerals, science and social studies concepts.
- Encourage growth in social development, teaching children how to cooperate with peers and play effectively together.
- Develop projects and center time activities to stimulate a child's learning.
- Develop daily schedule and procedures for inside and outside play.
- Become familiar with emergency procedures as developed by the administrator:
  - monthly fire drills (weather appropriate in winter season)
  - tornado drills every three months
- Provide monthly newsletter to parents.
- Provide daily updates for parents using Class Dojo.
- Write a monthly article for the Peace Lutheran Newsletter.
- Provide mid-year and year-end progress reports to show progress.
- Take children to monthly chapel services, and arrange songs to sing and offering to give. (Designate recipient—charity organization—for the offering.)
- Plan annual programs which include Grandparent's Day, a Christmas program, and a
- Closing/Graduation program. (The Christmas and Closing programs take place in the evening.)
- Arrange for class holiday parties (Halloween, Christmas, Valentines Day).

### Requirements

- Knowledge of Early Childhood Development (Teaching Certification or Praxis)
- Ability to collaborate and cooperate with adults and children.
- Physical upon being hired (co pay paid for by Early Childhood)
- PPD shot (paid for by Early Childhood)
- Hepatitis A—two shot series (paid for by Early Childhood)
- Background check for the State of Missouri (paid for by Early Childhood)

