



## Redeemer, Nixa Preschool Director

### Overview

Redeemer Nixa Preschool in Nixa, MO is seeking a Preschool Director. In a Christ-centered learning environment, our preschool provides a wide variety of learning experiences and opportunities to explore the world of knowledge. Currently, our preschool offers a class for three-year-olds and a class for four-year-olds. Both classes meet from 8 AM - 12:30 AM. Class size varies annually, but we currently accept up to 15 children per class. As an outreach of our church, Redeemer Lutheran Church, with two locations (One in Springfield and one in Nixa), the preschool has connected families to the love of Jesus Christ for almost 20 years.

### Responsibilities

A successful will help provide opportunities and activities to help children develop a healthy self-concept as a precious child of God. He or she will need to help the staff facilitate developmentally appropriate learning experiences that help children grow spiritually, cognitively, socially, and emotionally. As the Director, he or she will need to be an effective communicator as he or she develops relationships with both prospective and current students' families. The Director will also be responsible for adhering to an annual budget. The Director will be in charge of marketing the program to the community, to maintain steady enrollment. The Director will report to the Board of Directors and Executive Director of Redeemer Lutheran Church.

### Qualifications

- At least 21 years of age
- A High School diploma or equivalency. Associates/Bachelor Degree related to Early Childhood Education would be helpful, but a candidate with experience in preschool or child care will be considered.
- Possess skill and competencies in Microsoft Office, web-based marketing, and willingness to learn new programs (i.e. Brightwheel app, Canva).
- Demonstrate desire and ability to share the tenets of the Christian faith with preschool students and families. Our congregation is a member congregation of the Lutheran Church - Missouri Synod (LCMS). Applicants for the Director position are not required to be a member of an LCMS congregation, but should have knowledge and willingness to teach according to our doctrinal beliefs.
- Exhibit love, patience, and respect for children, parents, and staff
- Ability to work collaboratively with the staff and volunteer board members of Redeemer Lutheran Church
  - Demonstrate organization in the preschool as a whole
  - Ability to lift up to 50 pounds, in some circumstances
  - A background check and interview will be conducted on all applicants, as well as a check of references

### Starting

June 20, 2024 with job shadowing opportunities available until June 27

**Hours**

Classes are in session Monday through Friday from 8AM - 12:30 AM. Duties will require the Director/Teacher to work outside of classroom hours. Total work hours may vary by week, but should average 25 - 30 hours per week. Currently, our preschool follows the Nixa public school calendar, so days off will include those dates. The Director will report year round to keep the administrative duties intact during the summer months.

**Salary**

\$30,000 - \$38,000 annually

