

Zion Lutheran School, Saint Charles Elementary Principal

Job Classification: Full Time School Principal starting Summer 2025 (12 month position)

School Background: Zion Lutheran School is a large school with students from ages 18 months through 8th grade. Zion has a student population of about 570 students with 11 early childhood classrooms and two classes per grade in K-8th. The school principal works as part of an administrative team consisting of an assistant principal and early childhood director.

Primary Responsibilities:

- Sets a Christian example to parents, teachers and students.
- Primary staff leader for a school with 37 teachers and 40 part time staff and assistants

Qualifications:

- Masters degree in Education
- Previous school administration experience
- Experience in a large school preferred
- Willing to become a member of Zion Lutheran Church
- Member in good standing of the Lutheran Church- Missouri Synod and eligible for a call

Skills and Traits Desired:

- A love of working with students and families
- Excellent Communications Skills (verbal and written)
- Innovator

Key Responsibilities:

- Is responsible for executing policies pertinent to the school adopted by the congregation and Church Leadership Council
- Reports and guides School Leadership Team
- Serves as the school ministry leader on the Ministry Leadership Team
- Is responsible for special school programs, chapels, projects and co-curricular activities, the direction of such programs and activities may be delegated to others
- Prepares and administers the annual school budget in cooperation with the School Leadership Team, Ministry Leadership Team, and Church Leadership Council
- Is responsible for working with the PTL in developing its programs
- Prepares agendas for all faculty meetings
- Attends and reports to the Voters Assembly meetings

Accountability: The Principal is accountable to the Senior Pastor and the Church Leadership Council.

Contact: Mark Rouland, Senior Pastor: mrouland@zionharvester.org or 636-441-7425

