**OVERTURE TEMPLATE AND**

**INSTRUCTIONS FOR USE**

This template is offered to congregations, districts, faculties, and boards to facilitate the submission of overtures to the 2025 District Convention in a uniform manner.

Here following are a few pointers to assist you in your use of this template:

* **Title** = The title for an overture must always begin with “**To**” as provided on the template. It should identify in a few words the intent of the overture (e.g., To Study Shared Ministry Among Small Congregations).
* **Whereas** or **Resolved**= Begin each paragraph by lowercasing the first word (e.g., Resolved, that commissioned ministers …)
* The final “**Whereas”** paragraph should conclude with a semi-colon, followed by “**therefore be it**” (see template).
* The final “**Resolved**” paragraph should be preceded by a “**Resolved**” paragraph ending with “**and be it finally**” (see template).
* Once you have typed in the complete overture, you may remove excess Whereas or Resolvedparagraphs.
* If there are insufficient “**Whereas**” or “**Resolved**” paragraph opportunities, you may add more by copying and pasting the necessary “**Whereas**” or “**Resolved**” paragraphs.
* Be sure to save the document to your computer with a new document name.

***SUBMISSION INSTRUCTIONS***

1. **Save** one (1) electronic copy to your computer for your records.
2. Send one (1) electronic copy in Word format by **email to** sarah.irwin@mo.lcms.org.
3. Send one (1) original, hard-copy, wet-ink-signed overture by **mail to** the Missouri District office (660 Mason Ridge Center Drive, Suite 100, St. Louis, MO 63141).

OVERTURES MUST BE RECEIVED ON OR BY JANUARY 24, 2025.

**2025 DISTRICT OVERTURE TEMPLATE**

To Title

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; and

**Whereas,** \_\_\_\_\_; therefore be it

**Resolved,** \_\_\_\_\_; and be it further

**Resolved,** \_\_\_\_\_; and be it further

**Resolved,** \_\_\_\_\_; and be it further

**Resolved,** \_\_\_\_\_; and be it further

**Resolved,** \_\_\_\_\_; and be it further

**Resolved,** \_\_\_\_\_; and be it further

**Resolved,** \_\_\_\_\_; and be it finally

**Resolved,** \_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of President or Chairman

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Secretary

Submitted by Name of Organization

City, State