

**Job Title:** Teaching Principal

**Job Classification:** Full-Time 12-month position, starting January 2025.

**Salary:** pay range based on experience and 2025 Missouri District Guidelines.

**Benefits:** Concordia Plans Health, Retirement, Disability

**School Background:**

The Teaching Principal serves as the spiritual and educational leader, ensuring alignment with the mission of the Lutheran Church-Missouri Synod (LCMS). This role combines visionary leadership, school management, and fostering a positive school climate.

**Primary Responsibilities**

- **Spiritual Leadership:**  
Models Christian faith and fosters spiritual growth in students, staff, and families through chapels, programs, and activities.
- **Visionary Leadership:**  
Aligns the school's mission and curriculum with the church's ministry. Ensures high-quality teaching and learning.
- **Teaching Responsibilities**  
Have an early active role in teaching. As the school grows, develop and support new teachers and staff
- **Staff Development:**  
Leads teacher recruitment, supervision, and professional development to maintain a strong learning environment.
- **Student Life:**  
Creates a positive school culture that supports students' spiritual, academic, and social growth.
- **Communication:**  
Engages parents and the community through effective communication, supporting school initiatives and involvement, fundraising and donor development.
- **Operations & Budgeting:**  
Oversees daily operations, student enrollment, and building maintenance. Prepares and manages the school budget.

**SKILLS**

- Strong leadership and public and interpersonal communication skills with confidence in the faith (*1 Tim 3:13*).
- Develop Donor and Community Support (3<sup>rd</sup> Source Funding)
- Budget management and strategic planning experience
- Ability to inspire and foster a Christian learning environment while setting a good example
- Effective problem-solving and decision-making abilities
- Able and willing to teach

**QUALIFICATIONS**

- Minimum: a master's degree, or in the process of master's degree, or equivalent skills and/or experience.
- Administration and supervisory skills/experience.
- Holds or is working towards a current state-building level administration certification
- Eligible for a Call with the LCMS or working/willing to work toward colloquy.

**CHURCH QUALIFICATIONS**

- Must be a member in good standing of Lutheran Church-Missouri Synod congregation and willing to become a member of an association church connected to CTKLHS.