



TEACHER

Part-Time Physical Education

Job Description and Responsibilities

Title: Physical Education/Health Teacher

Reports to: School Principal

Responsible Board: St. Paul's School Board

Desired Qualifications:

- Member of a church in The Lutheran Church – Missouri Synod
- Appropriate college degree
- Hold a current state Teaching Certificate and willing to obtain Missouri's Certificate within 5 years.
- Be certified by The Lutheran Church - Missouri Synod or willing to obtain such certification within 5 years.

Hours:

- 8 a.m. – 3:30 p.m. three days/week or at least 24 hours/week – this is to be determined
- Attend all pre and post school annual meetings

Responsibilities:

Professionally & Spiritually:

Embrace the mission, values, and purpose of St. Paul's Lutheran Church & School.
Establish positive, open relationships with students, families, co-workers and congregation members.
Greet, assist and communicate with all students, families, and visitors, in a timely, Christian manner.
Conduct self in a professional and confidential manner in all situations.

School:

Teach kindergarten – sixth grade physical education/health classes.
Update student records (*both with technology and official student cumulative files*).
Collaborate with faculty members.
Articulate and evaluate the objectives of the classroom for courses taught.
Implement and maintain effective and fair classroom control.

Develop and relate all curriculum areas to The Lutheran Church – Missouri Synod / Christian Objectives.
Document the curriculum in Rubicon Atlas.
Use a variety of teaching mediums, age and curriculum area appropriate to teach physical education and health.
Stimulate children to understand and develop their God-given talents.
Develop class schedule that meets the time recommendations set by the state legislature for you content area – physical education and health.
Be open-minded, flexible and tolerant.
Meet all standards and requirements as set by the School Board and Principal.
Understand and adhere to all recommendations and policies in the teacher’s handbook.
Annually set professional goals for self-development for learning specific to grade level and curriculum responsibilities to be reviewed by the principal.

Student Safety:

Care for the health, safety, and welfare of children when needed.
Report any facility or health concern to the school principal immediately.
Understand and adhere to crisis management policies and school safety plans.

Technology:

Stay proficient in the use of Office and educational support software and hardware to deliver excellence in the classroom as necessary. (*i.e. Word, Excel, Publisher, Power-Point, FACTS, Google docs, Google Classroom and other programs that benefit students and overall school programs*).