

# Director of Christian Education

**SUPERVISED BY:** Associate Pastor, Senior Pastor, Board of Elders

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**PURPOSE STATEMENT:** Mission—Christ the King exists to develop committed Christians. We exist to help people come to KNOW Christ, to GROW in Christ, to SERVE Christ and to SHARE Christ. Vision – Christ the King is a family of faith committed to caring for our community and changing hearts and lives with the Love of Jesus. The Director of Christian Education will assist the Associate Pastor and Senior Pastor in providing Christian Educational care to fulfill the above mission and vision statements.

## **ACCOUNTABILITY:**

- Accountable to Associate Pastor
- Accountable to Senior Pastor and Elders for Congregational Spiritual Welfare

## **DESIRED QUALITIES:**

- A grace-filled and servant-hearted shepherd who displays patience and people skills
- An individual who sees himself/herself as a team player working together with the Associate Pastor, Senior Pastor and staff in a collaborative setting
- Demonstrates leadership and administrative skills
- Experience in leading, teaching and serving youth and adult ministries
- Effective in written and oral skills

## **EDUCATION/EXPERIENCE:**

- Certified and rostered as a Director of Christian Education of the Lutheran Church – Missouri Synod

## **PRIMARY DUTIES AND RESPONSIBILITIES:**

### **1. Education:**

- To lead the development, implementation and oversight of formal programs for all church supported education programs:
  - ✓ Sunday morning and mid-week education including children, youth, adult classes and VBS
  - ✓ Plan for a small group ministry that will engage members in the full benefits of fellowship, education and encouragement of the congregation
- Assist the Associate Pastor, Senior Pastor and others in teaching youth and adult confirmation ministries
- Recruit, train, support and encourage volunteers for all education programs
- Assure all educational activities sponsored by Christ the King are true to the doctrine of the Lutheran Church – Missouri Synod
- Collaborate with other staff members and lay leadership to develop an integrated approach to Christian education that fosters a spirit of Christian community
- Communicate in a timely manner the availability of Bible studies through the web, church bulletin and mailed media

### **2. Youth Ministry:**

- Provide oversight and support for Sr. High and Jr. High Youth leaders
- Assimilate newly confirmed and high school youth into youth ministry and congregational life responsibilities
- Encourage and promote spiritual renewal opportunities, including retreats, youth gatherings, conferences, servant events, as well as small group Bible studies
- Provide oversight to the Youth Council that is in development
- Connect with local schools and youth in conjunction with Christ the King Comfort Dog team

### **3. Adult Ministry:**

- Provide oversight and encouragement to the Engaging Worship Initiative Team to define, implement and support adult ministry
- Encourage fellowship opportunities and review their effectiveness

### **4. Christian School:**

- Serve as liaison between King's Kids Preschool, King's Academy and Christ the King
- Assist with chapel messages
- Provide counsel to the King's Academy School as needed
- Counsel school families as needed

### **5. Worship:**

- Prepare and lead bi-monthly children's sermons

### **6. Staff Supervision:**

- Support Christ the King ministry team to fulfill the mission and vision statements
- As directed by the Associate Pastor, encourage staff to set attainable goals and review progress on a quarterly basis
- Identify how their position relates to the church mission and define their mission in this light
- Provide input in hiring and dismissing of support staff

### **7. Administration:**

- Attend weekly staff meetings
- Attend Council and Elder meetings as requested
- Assist, as needed, in other ministry areas in conjunction with other ministry staff
- As schedule allows, attend school events and civic events to represent the congregation and encourage members who are participating in those events
- Accept District and Synodical opportunities for service whenever possible and when not in conflict with congregational or family responsibilities
- Participate in opportunities for professional growth and encouragement
- A balanced ministry/personal life

*Responsibilities will be added or deleted as the ministry goals and vision grows and changes.*