



Mission: The mission of Green Park Lutheran School is to welcome and care for all families with the love of Jesus and to academically prepare children in a challenging and enriching environment.

Vision: Green Park Lutheran School partners with families to prepare students for success by teaching them to independently work through problems and think critically in a faithful and caring environment. Green Park will prepare children spiritually, academically, socially, and emotionally through an education grounded in faith, morals and diversity.

Job Description: Teacher

I. Organization

Report to and is under the direct supervision of the principal.

II. Position Summary

Teachers at Green Park Lutheran School are called to serve as Lutheran Christian educators who nurture the spiritual, academic, social, and emotional growth of each student. Teachers integrate faith and learning, model Christ-centered living, and partner with families and congregations to support students in becoming disciples who live and serve faithfully in God's world.

Teachers are ministers of the Gospel and role models whose words, actions, and relationships reflect the mission, vision, and core values of Green Park Lutheran School.

III. Christian Attributes

A Green Park Lutheran School teacher:

- Confesses Jesus Christ as Lord and Savior and lives a life rooted in God's Word
- Supports and upholds the doctrine and teachings of the Lutheran Church—Missouri Synod (LCMS)
- Demonstrates a servant heart, humility, integrity, and love in all relationships
- Models Christian character and the Fruit of the Spirit in daily interactions
- Actively participates in worship, devotions, and the spiritual life of the school

IV. Essential Duties and Responsibilities

- Spiritual Leadership and Faith Formation
 - Integrate Christian faith throughout all subject areas and daily classroom life
 - Teach religion using the Bible, Luther's Small Catechism, and approved Lutheran resources
 - Lead or support daily devotions and participate in weekly chapel services
 - Pray for students, families, colleagues, and the school community
 - Support Green Park's evangelism efforts by building meaningful relationships with students and families

- **Instruction and Curriculum**
 - Plan, prepare, and deliver high-quality instruction aligned with school curriculum and standards
 - Create a Christ-centered, engaging, and developmentally appropriate learning environment
 - Differentiate instruction to meet the diverse academic and social-emotional needs of students
 - Maintain clear daily schedules and lesson plans
 - Use formative and summative assessments to guide instruction and monitor student progress
 - Maintain accurate and timely student records, grades, and reports using FACTS

- **Classroom Management and Student Care**
 - Establish and implement a classroom discipline plan aligned with school policies
 - Foster a safe, respectful, and orderly classroom environment
 - Supervise students responsibly at all times, including classrooms, recess, hallways, chapel, and school events
 - Respond appropriately to student health, safety, and emergency situations
 - Serve as a mandated reporter of suspected child abuse or neglect

- **Communication and Relationships**
 - Build positive, respectful partnerships with parents and guardians
 - Communicate clearly, professionally, and promptly with families regarding student progress and concerns
 - Participate in parent-teacher conferences, classroom and curriculum night, open house, and school events
 - Collaborate with colleagues through grade-level teams, vertical teaming, and faculty meetings

- **Professional Responsibilities**
 - Attend faculty meetings, staff devotions, in-service trainings, and required professional development
 - Maintain professionalism in conduct, communication, dress, and use of social media
 - Follow school policies, procedures, and expectations as outlined in the Faculty Handbook
 - Support school-wide programs, supervision duties, and extracurricular responsibilities as assigned
 - Demonstrate flexibility and a willingness to serve the needs of the school community

This job description reflects the general responsibilities and expectations of a Teacher at Green Park Lutheran School. Duties may be modified or assigned by the Principal to meet the needs of the school and its mission.