

Job Description

Job Title: Teacher

Reports to: Principal

Summary: Responsible for the academic instruction and safety of children in the elementary grade classroom while exhibiting the love of Jesus.

Duties and Responsibilities include the following:

1. Teaches required information within the grade level in the specified subjects..
2. Assures information is understood and clearly communicated to students.
3. Identifies the need and helps to make arrangements for remedial instruction as required.
4. Responsible for the academic climate of the classroom to include visual aids of related subjects or topics. This climate should include demonstrating the love of Jesus to all students.
5. Prepares and confirms the final evaluation grade on report cards on a quarterly basis.
6. Interacts with parents/guardians and administration as needed. Maintains a line of communication with parents/guardians.
7. Maintains a professional manner by setting a Christian example for children.
8. Participates in all scheduled teacher meetings and trainings.
9. Performs other related duties as assigned.