



**POSITION:** Music Teacher / CMC Instructor

**REPORTS TO:** The Principal

**QUALIFICATIONS:** The classroom teacher (except contract teachers) shall:

- Be a called teacher who holds a Lutheran teacher diploma or colloquy.
- Holds at least a Bachelors in Education from an accredited college or university.
- Certified by the State of Missouri within three years of employment.

**JOB GOAL:** The classroom teacher will teach students about God, the world He created, and our relationships with Him, the world, and each other.

**SPECIAL RESPONSIBILITIES:**

1. Coordinate music classes with Director of Music
2. Provide private lessons in coordination with the Concordia Music Conservatory

**RESPONSIBILITIES:**

1. Be faithful in worship and Holy Communion attendance and set a good example in growing in the Word and in Christian living while regularly attending school and church functions.
2. Attend morning devotions, Faculty Meetings, LCMS Missouri District Teachers Conference, LEA Convocations, and PCWC, unless excused by the principal.
3. Compose self and all school-related material in a professional manner.
4. Provide for the spiritual growth of their students by:
  - a. Setting a Christ-like example in word and deed.
  - b. Supervising student interrelationships and requiring such relationships to be consistent with Christian living.
  - c. Encouraging students to be in the Word and faithfully attending the congregation's worship services and education hour themselves.
5. Provide for the academic growth of their students by:
  - a. Studying and effectively teaching the curriculum.
  - b. Evaluating students' academic needs and progress.
  - c. Providing classroom settings that are conducive to learning.
6. Foster positive social and emotional growth of their students by:

- a. Being aware of students' social and emotional problems and taking steps to assist them.
  - b. Encouraging parents or guardians of children with serious social and emotional problems to seek professional help
  - c. Providing a school atmosphere in which the child/God and God/man relationships are stressed and taught
7. Serve in assigned daily and annual school duties.
  8. Attend school-sponsored events, such as Back-to-School, Parent-Teacher Conferences, Christmas Concert, Christmas Eve Service, and Spring Program.
  9. Prepare report cards and schedule other conferences with parents
  10. Prepare classrooms for summer custodial work
  11. Update the congregation and the LCMS Missouri District his/her biographical and professional data
  12. Use their time during the school day on behalf of the congregation, especially on behalf of the school. Teachers may not leave the premises of the church property during the school day except with the permission of the Principal.
  13. Maintain orderly and attractive classrooms
  14. Be prepared for the school year
  15. Carry out other assignments as requested by the Principal or board.

EVALUATION: Formal evaluations will be conducted annually; informal evaluations occur regularly.

### **SPLS Mission**

We teach God's Word through a loving, Christ-centered education while assisting families in equipping students to follow Jesus.